

How to Set Up Credit Card Payments From an External Account

Learn how to schedule a one-time or recurring payment for your Wright-Patt Credit Union® (WPCU®) credit card within Business Mobile and Online Banking.



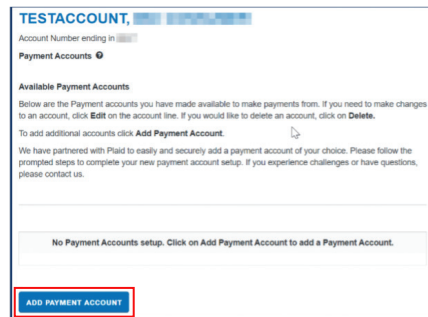
To Set Up an External Account for a One-Time or Recurring Payment:

1 | Log in to WPCU's Business Mobile and Online Banking and access your credit card account from the "My Accounts" page.

2 | Once logged in to your Credit Card account, choose "Payments" from the menu at the top.

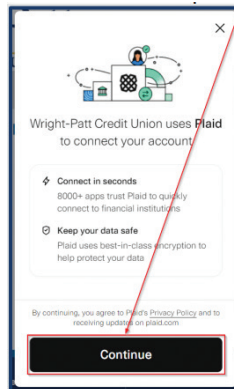


3 | The next screen will display the available payment account(s) and allow you to add, edit or delete accounts.



4 | If you do not currently have an account set up, select "Add Payment Account". WPCU partners with Plaid® to connect your external financial institution.*

5 | Once your account(s) is set up you will be able to select the account to use for the one-time or recurring payment. You will be able to verify the account, enter the payment date and payment amount.



To Set Up an Automatic Payment:

1 | From the "Payments" menu, select "Automatic Payments."



2 | Select the **Automatic Payment Type** and **Automatic Payment Account**.

3 | Once the Automatic Payment is set up, the payment will be posted on the 27th of each month. You can edit and cancel Automatic Payments in Mobile and Online Banking.

You can also set up your recurring, automatic payment by visiting your nearest Member Center or calling the Member Help Center at (937) 912-7000 or (800) 762-0047.

Note: If you do **not** use an external account to pay your WPCU credit card, you can set up an internal transfer from your WPCU Business Banking checking or savings account for your credit card payment.



Need Additional Assistance?

Visit your nearest Member Center or call the Member Help Center at (937) 912-7000 or (800) 762-0047.



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*Plaid is an independent third party service provider used to connect your external accounts to WPCU services. WPCU does not manage the operation or content of Plaid or the Plaid website. The privacy and security policies may differ from those of WPCU.